

Dwain L. Thiele, M.D.

Vice Provost and Senior Associate Dean for Faculty Affairs and Initiatives
Professor of Internal Medicine

August 1, 2024

Theodore Fogwell, M.D.
Department of Obstetrics and Gynecology

Subject: **Adjunct Faculty Extension**

Dear Dr. Fogwell:

Upon the recommendation of Catherine Y. Spong, M.D., Professor and Chair of the Department of Obstetrics and Gynecology, I am pleased to inform you that your appointment as Adjunct Associate Professor in Obstetrics and Gynecology has been extended for the term beginning September 1, 2024. This appointment will expire the earlier of either August 31, 2025, or when you cease to provide professional and/or teaching services on behalf of UT Southwestern. Please contact Dr. Spong's office 60 days prior to your expiration date to discuss your interest in continuing your adjunct faculty appointment, your association with the University, and whether the Department will request a renewal of your appointment.

If you plan to participate in research at UT Southwestern, you will be responsible for reviewing, understanding, and remaining compliant with all UT Southwestern policies, including policies regarding conflicts of interest. You also will be responsible for timely submitting a Statement of Financial Interests and reporting any outside activities for review by the Conflicts of Interest Committee as stated in these policies or as directed by our compliance officers. Relevant policies can be reviewed at the following link:

<http://www.utsouthwestern.edu/research/research-administration/conflict-of-interest/index.html>

As an adjunct faculty member, you are eligible for library and parking privileges. I enclose information concerning these privileges. It is appropriate for you to reflect your affiliation with UT Southwestern only on your CV with appropriate applicable dates. Should you cease to hold an adjunct faculty appointment, you should revise your CV to reflect the end date of the previous appointment. Please note that the UT Southwestern Handbook of Operating Procedures prohibits unauthorized utilization of the registered trademarks – *UT Southwestern Medical Center, The University of Texas Southwestern Medical Center, Southwestern Medical Center, Southwestern Medical School* – or to mention your adjunct faculty appointment in marketing your private activities, including but not limited to written or oral advertising in all media, either in print, electronic, personal or practice websites, and all social media. UT Southwestern considers the use of your adjunct faculty title or any of the University's registered trademarks in activities solely related to your private activities and unrelated to your work for UT Southwestern to be an inappropriate advertisement of your private practice. Failure to comply with this paragraph may result in termination of your adjunct faculty appointment.

As stated in UT Southwestern Policy, EMP-152 (Security Sensitive Positions and Background Checks), during your adjunct faculty appointment you are required to report any criminal occurrence (excluding traffic offenses punishable only by a fine) to the Assistant Vice President for Talent Acquisition & Strategic Initiatives in the Office of Human Resources in writing within five (5) business days. Failure to report the relevant information may result in termination of your adjunct faculty appointment.

We thank you for your participation in the past and look forward to your continued active involvement. We hope you will continue to enjoy your academic association with the school.

My best regards,



Dwain L. Thiele, M.D.

Vice Provost & Senior Associate Dean for Faculty Affairs & Initiatives

Enclosures:

1. Privileges at UT Southwestern Medical Center for Adjunct Faculty
2. UT Southwestern Policy, EMP-152 Security Sensitive Positions and Background Checks

cc: Catherine Y. Spong, M.D.
Office of Human Resources